



Design Sprint Application Template

1. Proposed Partnership

Lead Organization

- K12 Partner Organization Name, Main Contact Name & Email
- Community College, Main Contact Name & Email
- Employer Partner, Main Contact Name & Email
- Additional Partner(s), Main Contact Name & Email

Note: You must provide a letter of commitment from each proposed partner (including the Lead Organization) affirming their interest in collaborating with the Lead Organization to fully participate in Design Sprint activities, with an aim of launching a Youth Apprenticeship program. Letters should be signed by a senior leader at each organization.

2. Why are you and your partners interested in launching a Youth Apprenticeship program?

What challenge are you trying to address? How do you hope your Youth Apprenticeship program can address this challenge?

3. For the Lead Organization: How do you anticipate that a Youth Apprenticeship initiative will advance your organizational mission and priorities?

4. Identify if your Youth Apprenticeship initiative will be place based or industry focused. Please describe why your partnership is well-qualified to focus on this place OR industry.

Place-Based: Place-based partnerships will focus on a specific community or region of Hawaii and develop Youth Apprenticeships that prepare young people for careers in a range of in-demand industries and occupations in their area.

Industry-Focused: Industry-focused partnerships will focus on preparing young people for careers in a specific industry sector that has strong demand for workers in Hawaii.

5. Please identify the anticipated industry sector(s) and occupation(s) that you hope to develop youth apprenticeships for and briefly explain why you selected them:

Identifying at least one sector and related occupation is required, but you may include others if you wish. Both place-based and industry-focused partnerships must identify pathways of interest. Your partnership will have an opportunity to refine and revise these selections during the planning sprint.

6. For the Lead Organization: Please describe your capacity, experience, and accomplishments related to some or all the following:

- Designing and launching new education/workforce programs
- Managing education/workforce programs
- Leading/managing collaborative efforts with multiple external partners
- Working with business/industry associations or sector partnerships
- Working directly with employers
- Working with K12 and/or postsecondary education partners
- Working with youth/young adults ages 16-24
- Community outreach/engagement/marketing
- Collecting and using data to assess program performance and outcomes
- Raising funds to support education/workforce initiatives

7. What additional expertise or experience could you *and your partners* offer to a Youth Apprenticeship program?

8. For the Lead Organization: How will you staff the Youth Apprenticeship Design Sprint?

Please provide a brief description of key team member roles and responsibilities and a brief bio for each team member who will be involved.

9. What strategies will you use to ensure that your Youth Apprenticeship program is equitable and inclusive?

10. Are you or your partners involved with any other education/workforce development efforts that you hope to leverage / align with your Youth Apprenticeship program?

Examples might include CTE pathways, early college, dual enrollment, work-based learning programs, etc.

11. Do you or your partners have any additional funding that you expect to be able to leverage to support Youth Apprenticeship? If you implement the design, how do you expect to sustain implementation long-term?

You will be asked to upload the following:

- **Letters of Commitment:** *You must provide a letter of commitment from each proposed partner (including the Lead Organization) affirming their interest in collaborating with the Lead Organization to fully participate in Design Sprint activities, with an aim of launching a Youth Apprenticeship program. Letters should be signed by a senior leader at each organization.*
- **Proposed Detailed Program Budget:** *Your budget lines should describe how grant funds will be used. Your total budget should not exceed \$35,000.*