2021 Windward Oahu Eviction Prevention Program
REQUESTS FOR PARTNERS

The HKL Castle Foundation is Looking for Hub Organizations for Community Action Teams to Prevent Eviction & to Rapidly Re-House Windward Oahu Households

Deadline to Submit Application: Wednesday February 24, 2021 5pm HST

Summary:
In November 2020, the HKL Castle Foundation made seven grants totaling $218,000 to address eviction prevention, primarily in Windward Oahu. During this same period, approximately 750 awards totaling $3.8 million were made to Windward households through the State’s Rent Relief and Housing Assistance Program.

While significant, we know this did not reflect true community need and demand for housing support. With the federal eviction moratorium set to lift on March 31, 2021 and in anticipation of $133 million in federal aid coming to the City and County of Honolulu for both rent and utility relief and rapid re-housing, the HKL Castle Foundation is focused on ensuring Windward households get their fair share of awards.

The strength of our Windward community is our connections and our shared sense of responsibility to one another. Embracing a community-centered, community-based approach, the Eviction Prevention Program seeks to empower community organizations and leaders with the resources and tools they need to help hundreds of Windward Oahu families get and keep housing through 2021.

Program Goals:
• Community Action Teams, led by hub organizations and/or individuals, will work together to prevent eviction for at least 500 households at greatest risk throughout Windward Oahu in 2021
• Community Action Teams will work with the City & County of Honolulu’s Rapid Re-housing Program to quickly move at least 200 newly homeless families in Windward Oahu back into housing in 2021

Who the Program Seeks to Help:
Possible at-risk households most vulnerable to eviction or in need of rapid re-housing include, but are not limited to:

• Unemployment Insurance Recipients or Applicants
• Recipients of Government Subsidy or Support (SNAP, WIC, MedQuest, General Assistance)
• Applicants of State & City Rent Relief Programs in 2020 (both awarded and denied)
• Houseless Individuals Currently Living with Family or Friends or in Overcrowded Multi-Generation Homes
• Workers in Industries Hit Hard by COVID (such as hospitality, DOE Part Time Workers)
• Individuals Seeking to Escape Domestic Violence Situations
• Single Parent and/or Single Income Households
• Individuals with Limited English Proficiency

Objectives & Deliverables of Community Action Teams (CAT):
Grants will be given to community organizations to:

- Work through and develop lists of at-risk households (families at-risks will be identified through partners, online intake forms & direct community outreach). Once identified, CATs will provide families with “whatever it takes” customized support to keep them in their current housing *(for specialized supports such as mediation and legal help, CATs will have access to contracted providers available to assist in these matters and will not have to incur these costs on their own)*. These supports could include, but not be limited to:
  - Application Assistance
  - Mediation Assistance
  - Legal Help
  - Financial Counseling
  - Obtaining Legal Documentation (ie. State ID’s & certificates)
  - Access to computers, wi-fi, scanning & copying needed for rent/utility programs
  - Assistance applying for other government benefits
  - Child Care (referral and/or limited direct support)
  - Job Training Referral
  - Pool of funds to address extenuating circumstances and to help keep people in their homes/get them re-housed

- Increase and build staffing and operational capacity to deploy Navigators into the community to assist struggling individuals and families & connect them to services and programs focused on keeping them housed or rapidly re-housing those who have been evicted.

- Work with City & County Housing Programs and their nonprofit service providers to prepare and assist households from Windward Oahu in applying for and receiving support from both the emergency rent/utility relief and rapid re-housing programs. In addition to referring households to City & County programs, City providers will also refer Windward households in need of additional support and services to the CAT’s for assistance (ie. mediation services, documentation support).

- Do weekly check in calls to share progress, problem solve, and identify needs.

- Utilize a common database and intake system provided by the HKL Castle Foundation.

- Meet with the other CATs and partner agencies once a month to share what’s working and what isn’t; go over targets and milestones; and review the database and intake systems.

Who Should Apply?
The HKL Castle Foundation is seeking partners with strong and trusted relationships in Windward Oahu. Having applied for and/or received a grant previously from the Foundation will not be a requirement or
a deterrent. All groups that have committed themselves to serving our Windward communities are strongly encouraged to apply. Consideration of Requests for Partners will include, but not be limited to:

- Local knowledge and connection to Windward Oahu
- Trusted relationships and history of working with at-risk and potentially vulnerable populations in Windward Oahu
- Physical presence in Windward Oahu (from Kahuku to Waimanalo)
- Preferred but not required: Experience working with government benefits programs (referring and assisting applicants in applying for programs)

Groups will also be considered based on demographic and geographic needs of the community.

**Timeline:**
- February 12, 2021: Outreach Begins.
- February 22, 2021, 2pm: Informational Zoom Meeting for Interested Organizations & Individuals (Link to Participate: https://us02web.zoom.us/j/84581385114)
- **February 22, 2021: Email Terry George (tgeorge@castlefoundation.org) to indicate your interest in applying or to nominate an organization or individual**
- **February 24, 2021, 5 pm: Deadline to Send in Completed Application**
- March 1-2, 2021: Selected Lead Organizations Notified
- First Week of March 2021: Grant Letter signed
- March 2021: Navigator Training Sessions
- Mid-March 2021: Community Action Teams Deployed

**Contact Information:**
For questions or inquiries relating to the Windward Oahu Eviction Prevention Program and Request for Partners application process, please contact Jill Tokuda at 808-383-8690 or via email at jntokuda@gmail.com. Jill is serving the HKL Castle Foundation as a consultant for this program.

**REQUEST FOR PARTNERS APPLICATION**

Deadline for completed applications is Wednesday February 24, 2021 at 5pm. Applications should be emailed to tgeorge@castlefoundation.org or completed using this google form.

**Basic Contact Information:**

Organization name:

Address:

Website:

Phone:
Executive Director Name; Email; Phone:

(if different) Contact Person Name; Email; Phone:

**Fiscal Status:**

Do you have your IRS 501 (c)(3) tax exempt status? YES/NO
If no, are you able to apply through an entity in the community that does? YES/NO
  • Are they willing to act as your fiscal sponsor and apply for the grant on your behalf? YES/NO
  • Please submit a letter from the Board Chair of the fiscal sponsor acknowledging their role and willingness to comply with grant provisions

**Organizational Description:**

How many staff & volunteers do you have?

What communities in Windward Oahu do you serve? Please list all communities in which you work from Kahuku to Waimanalo.

Briefly describe the populations you serve within these communities:

Briefly describe your history in working in Windward Oahu, and the kinds of programs and services you provide.

**Program Experience:**

Looking at the stated objectives and deliverables, how would you approach implementing this program? What similar experiences do you have?

**Program Impact:**

What impact do you feel you could make in getting and keeping Windward families housed? Please include the estimated number of families you anticipate being able to reach per month. What resources and supports would you need to accomplish this?

**Budget:**

Please provide an estimated project budget, including but not limited to: staffing or hiring independent contractors; in-direct costs; operating costs (ie. mileage, cellphone usage, printing).